



Help job seekers find rewarding job opportunities with the next generation of the **Online Career Manager**! Version 4.2 lets you create a full-powered recruitment management service that lets you manage content from job seekers and fill open positions within your organization efficiently and effectively.

Provide registered job applicants with a service that allows them to view and apply to job postings, as well as view and edit contact information at a click of a button! As a Site Administrator, you can easily manage the module's

Position and Applicant menus as well as general module settings through the Administration Panel, which has an integrated Web-authoring tool that lets you manage the content of your Web pages in a dynamic, WYSIWYG method.



Job Code	Job Title	Job Type	Posted Date
200612	Junior Web Developer	Contract	2/22/2006
001	Senior Brain Surgeon	Seasonal	2/8/2006
001	Law Clerk	Full Time	2/6/2006
002	Hockey Player	Part Time	2/6/2006

Online Career Manager v4.2 Main Features

Applicant Registration: Applicants can register once, upload their resume, and then return to apply for multiple job postings at the click of a button.







Post Jobs: Post jobs and categorize them by location, type, category, and any unique job numbering system your HR employs.

Expiry Dates: Set a posting expiry date and have it automatically removed from view after expiry.

Search Jobs: Jobs can be searched by location, type, and category. Locations, types, and categories are freely definable by you.

Search Applicants

First Name	<input type="text"/>	Last Name	<input type="text"/>
E-mail	<input type="text"/>	Postal/Zip Code	<input type="text"/>
City	<input type="text"/>	Resume	<input type="text"/>
Signup Date From	<input type="text"/>	To	<input type="text"/>

First Name	Last Name	E-mail	Signup Date	Last Login Date	
Roger	Smith	vroom@ed.zm			View Resume  
Tony	Claire	tcc@mail.com			View Resume  
Pat	Tse	prt@mail.com			View Resume  

 Add New Info

Applicant Management: Applicants are presented within a concise filterable table for each job posted.

SEO: Job detail pages allow you to directly configure Search Engine Optimization information like keyword/description meta tags, title bar text, and create a customized descriptive URL.

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